



MHMLS STATUS REPORTING OVERVIEW

Non-Member Codes For Reporting*

Status Name	Status Symbol	Status Change Made By	Email Status to MHMLS
New	N		
Active	A	System	
Price Change (Changes Listing Price)	PC	Agent	NO
Contingent (Purchase Offer Accepted)	C	Agent	NO
Continue Showing (Purchase Offer Accepted – Continue to Show Listing)	CS	Agent	NO
Pending Sale (Contract Signed)	P	Agent	NO
Extended (Changes the Listing Expiration Date)	X	Agent	NO
Back on Market (Deal Fell Through Listing Available)	BOM	Agent	NO
Withdrawn (Listing Agreement Terminated)	W	MHMLS	YES
Withdrawn Temporary (Listing Temporary Off Market/ No Showings Permitted)	WT	MHMLS	YES
Sold	S	MHMLS	YES
Rented	R	MHMLS	YES
Expired	E	System	n/a
Commission Change		MHMLS	YES
Delete (Listing Entered in Error – Remove)		MHMLS	YES

***Non-Member Agent ID and Office Codes:**

**One Key = 3901 - ONKYML...Hudson Valley Catskill Region = 3902 - HVCRML
Columbia Greene = 3903 – CGNDML.....Other = 3904 - NMBRTP**

This overview is to be used in conjunction with the Contract and Reporting Policy.

New listings must be entered into the system within 24 hours of the effective date of the listing agreement.

The status' A- (Active), N- (New), and X- (Extended) are only for listings presently available for showings with owners in position to entertain and accept purchase offers.

Please be aware that Mid-Hudson MLS rules requires that when an offer has been accepted by a seller, whether written or verbal, the listing status must reflect this by being moved into the proper category of either:

CS- (Continue Showing)- defined as having an accepted offer with outstanding contingencies where the seller requests continued showings for additional offers. This is an active on-market category that will continue to display on all marketing platforms. Or:

C- (Contingent)- defined as having an accepted offer where contracts are tendered, though contingencies may still be outstanding, and additional showings are no longer encouraged. This is an off-market category that will not display on external marketing platforms. Or:

P- (Pending)- defined as in a transaction where contracts have been executed. This is an off-market category.

WT- (Withdrawn Temporarily) Off-market category for a defined limited term.

W- (Withdrawn)- Permanently withdrawn.

Notes in REMARKS are not an acceptable substitute for accurate status reporting.

Your consideration in helping to maintain the accuracy of the Mid-Hudson MLS database is very much appreciated.